Works Order Email Module

Quadpro

Summary

Quadpro's Works Order PDF to Email Printer driver allows users to directly issue and send Works Orders to the relevant Contractor, Supplier or Department.
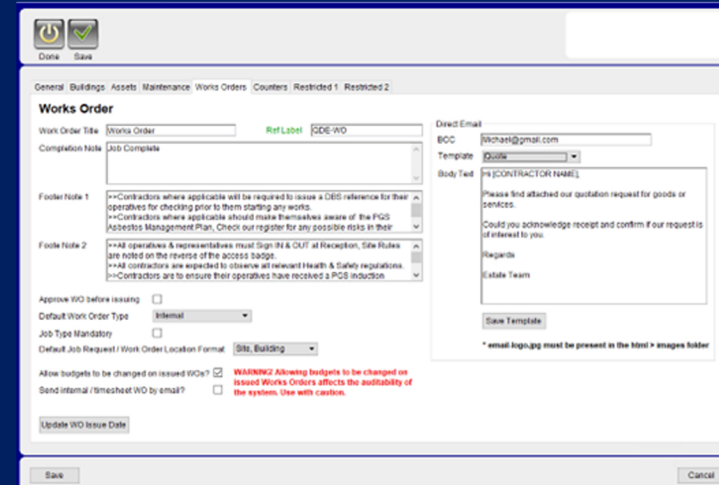
The process contains just two simple steps and using the Quadpro Preferences for Works Orders, you can customise email body text and templates for each selectable contact.

Set Up

This feature is an additional module that ties in with your Quadpro system. It allows you to send Works Orders by email directly to suppliers and contractors. This functionality requires the installation of an add-on module.
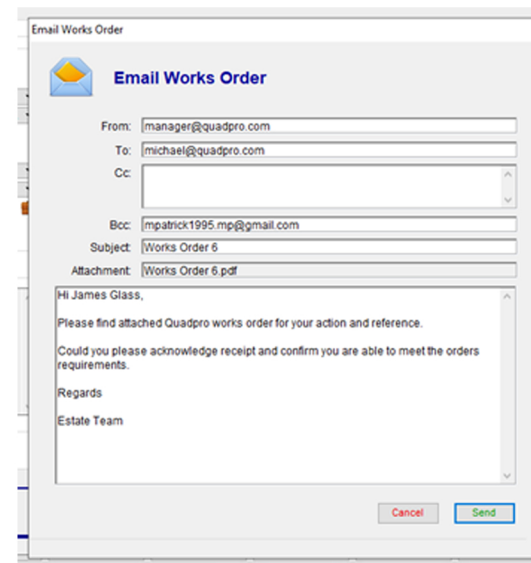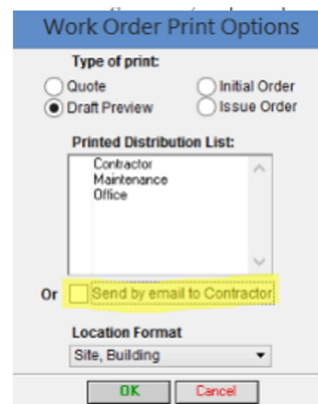
How This Feature Works:

Using the preferences module, you can set up email templates for each option. The image below shows an examle of a quote, whilst other options are for a draft, initial or actual order.

How This Feature Works:

Upon selecting the option to 'send by email to contractor' you will then be able to amend the email text content before proceeding to the final stage.

Just like your typical email service, you can amend information as required and send the invoice directly to the recipient.

All generated PDF files are stored securely within your Quadpro documents folder.